



BURNING CEDAR
SOVEREIGN
WELLNESS

A FIREPLACE
+ GARDEN
TO GATHER
HEAL + GROW

Position Title: Indigenous Garden Coordinator

Organization: Burning Cedar Sovereign Wellness

Location: Tulsa, OK

Position Type: Part-Time (up to 30 hours/week), 8-Month
Grant-Funded Contract

Compensation: \$18–\$22/hour, based on experience

Schedule: Flexible hours, occasional evenings + weekends

Start Date: January 2026

ABOUT US

Burning Cedar Sovereign Wellness is a 100% Native women-led and community-driven nonprofit dedicated to restoring wellness through Indigenous ways of knowing. We address the root causes of health inequities and cultural loss by reconnecting our people with the ancestral knowledge, values, and practices that have always sustained us. The Garden at Burning Cedar Sovereign Wellness is a community teaching garden rooted in ancestral seeds, traditional growing practices, and cultivating relationship with the land. It serves as a living model of Indigenous food sovereignty, cultural preservation, and sustainable urban agriculture for the Native community in Tulsa and surrounding areas.

POSITION SUMMARY

We are seeking a knowledgeable and passionate Indigenous Garden Coordinator to guide our land-based education programs, care for our community garden, and coordinate our Sovereign Seeds Garden Collective. This role blends hands-on garden work with organizing, teaching, and community relationship-building — cultivating both plants and kinship.

This is a grant-funded, 8-month position beginning in January 2026, with a schedule of up to 30 hours per week. There is potential for the position to transition into a regular part-time or full-time salaried Garden Manager role with benefits. Progression to a permanent position will be reviewed within three (3) weeks of the contract's expiration, with compensation determined by a financial review at that time.

KEY RESPONSIBILITIES

(Percentages are estimates and may shift seasonally or as program needs evolve.)

1. Garden & Land Stewardship (60%)

- Plan, plant, and maintain culturally relevant garden and native plantings at Burning Cedar Sovereign Wellness sites.
- Implement Indigenous planting, soil, and water stewardship practices (including composting, olla irrigation, and companion planting).
- Oversee garden infrastructure, irrigation, and pest management using traditional and ecological methods.
- Harvest, process, and preserve produce for community programs and events.
- Support propagation, seed saving, and plant documentation.

2. Sovereign Seeds Garden Collective (25%)

- Serve as the primary coordinator for **Sovereign Seeds Garden Collective**, a community program reconnecting 20 Indigenous families each year with home gardens and traditional growing practices.
- Organize distribution of materials (raised beds, containers, soil, seeds, seedlings, tools) to participant families.
- Provide ongoing mentorship and hands-on support for participants throughout the growing season.
- Lead or co-lead weekly communications, site visits, and seasonal garden workshops.
- Help track participant progress, document outcomes, and gather stories or photos for reports.

3. Community Workshops & Programming (15%)

- Lead or assist with garden-based workshops and demonstrations on Indigenous horticulture, seed saving, and foodways.
- Collaborate with staff and community partners to host educational and intergenerational learning opportunities.
- Help plan and support youth engagement, community forums, and cultural skill-sharing events related to gardening and food sovereignty.

QUALIFICATIONS

Required:

- Strong knowledge of Indigenous planting and land stewardship practices.
- Degree in Horticulture, Botany, Ethnobotany, Environmental Science, or related field preferred; significant work or community experience may be considered in place of formal education.
- Experience working with Tribal Nations or Indigenous-led programs.
- Ability to perform outdoor physical labor in varied weather conditions.
- Reliable transportation and valid driver's license.
- Flexibility to work occasional evenings and weekends for events and workshops.

Preferred:

- Experience in urban gardening, small-scale farming, or community garden coordination.
- Skills in seed saving, food preservation, or medicinal plant cultivation.
- Experience organizing community programs or working with volunteers.

SKILLS + ATTRIBUTES

- Self-motivated, organized, and able to work both independently and collaboratively.
- Strong communication and relationship-building skills.
- Respectful, culturally grounded approach to community and elder engagement.
- Passion for reconnecting people with land, plants, and ancestral knowledge.

APPLICATION INSTRUCTIONS

To apply, please email the documents below to info@burningcedar.org

1. A cover letter describing your experience and interest in Indigenous foodways and community gardening.
2. A résumé or CV highlighting relevant experience.
3. Contact information for three references, including at least one elder or respected community member.

Applications will be reviewed on a rolling basis until the position is filled.

Application closes Dec 22, 2025.